



# Maplebrook Health Office

Welcome to Maplebrook! We are excited to share the 2025-2026 school year with you. The Health Office has put together a packet of the required forms that should be returned **PRIOR** to the first day of school. Please review the packet in its entirety and do not hesitate to reach out with any questions.

If your student requires medication administration, has asthma, life threatening food allergies, or any other health concerns, please contact us for further assistance.

Sincerely,  
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## ***Dental Examinations***

The State of Illinois **requires that all students in Kindergarten, second, sixth and ninth grades have an oral health examination** performed by a licensed dentist. Following your child's exam, please have your dentist fill out the [form required by the State](#) and return it to the Health Office of his/her school no later than May 15 of the year of the required exam. The exam must have been performed any time within an 18-month period prior to this due date. Exam forms are also available at your dentist's office.

If you need a referral to find a dentist or financial assistance to obtain your child's exam, please contact your school's Health Office for assistance from the nurse.

## ***Vision Examinations***

The State of Illinois **requires that all students entering Kindergarten or entering school for the first time from out of state** shall have an eye examination before October 15 of the year of the required exam or within 30 days of enrollment for new students from out of state.

## ***Physical Examinations***

A physical examination is **required for entrance** into Preschool, Kindergarten, sixth grade, ninth grade, and/or when transferring from an out of state school. *The health history portion of the physical examination form must be completed and signed by the parent in order for the physical to be valid.*

The State of Illinois requires that **all students entering Kindergarten or entering school for the first time from out of state** shall have a physical examination before October 15 of the year of the required exam or within 30 days of enrollment for new students from out of state.

**The exam must be dated within one year prior to the date the student enters school.**

Physical Examinations may be acquired through your primary medical provider. If you do not have a primary medical provider, you may contact your school nurse or the DuPage County Health Department for referrals to local health clinics that provide such services.

## ***Minimum Immunization Requirements for Kindergarten***

- Diphtheria, Pertussis, Tetanus: 4 or more doses of DTP/DtaP with the last dose qualifying as a booster and received on or after the 4th birthday.
- Polio: 4 doses of the same type of polio vaccine with the last dose qualifying as a booster and received on or after the 4th birthday.

- MMR: 2 doses: the first dose received on or after the 1st birthday; second dose no less than 28 days later
- Hepatitis B: 3 doses: a minimum of 4 weeks between dose 1 and 2, a minimum of 2 months between dose 2 and 3, and a minimum of 4 months between dose 1 and 3.
- Haemophilus Influenza B: HIB immunization not required after 5th birthday
- Chicken Pox: 2 doses: the first dose received on or after the 1st birthday; second dose no less than 28 days later, or physician's statement verifying disease history, or laboratory evidence of varicella immunity

### ***Medication Administration***

When a student requires daily or regular medication, parents must make every effort to give prescribed doses of the medication at home. It is recommended that parents consult with their doctor to see if midday medication can be adjusted and given at another time. **Therefore, only medications (prescription, non-prescription and herbal) which are prescribed by a physician and which are essential for the student to remain in school shall be given,** providing that the conditions outlined below are followed. Standing orders (written protocol for general use of a medication) may not be used as a basis for administration of medication.

A. Prior to giving any medication (long term, short term, prescribed, over-the-counter or herbal) at school, the school medication permission form shall be completed, authorizing the school to administer the medication. *Permission forms shall be renewed every year or whenever changes in medication or the health of the child occurs.* Forms are kept on file in the health office. Permission forms are available in the school health office and are subject to review by the certified school nurse.

B. Medication shall be brought in a current pharmacy container clearly marked with student's name, prescription number, medication name/dosage, administration route, date and refill, licensed prescriber's name and pharmacy address and phone number. Over-the-counter medication shall be in the original container with ingredients listed and child's name affixed to the container.

C. Parents will be asked to pick up unused medication at the end of the school year or when medication is discontinued. Parents should bring new supplies of medication to school or call to inform the health office that the student is bringing medication.

D. The parent must report immediately any change in prescription or dosage, and new permission forms must be obtained for each change.

E. The first dose of any medication ordered for a student should be given by the parents at home.

### ***Attendance***

According to Illinois School Code Section 105ILCS/5 26-18:

“Every child should be counted present every day. Every day of school matters. Being absent for too many days from school can make it difficult for students to stay on track academically and maintain the momentum to graduate from high school in order to be college or career ready.”

The health office must be notified every day a child is not in attendance at school. There are two acceptable methods for notifying River Woods when your student will be absent from school:

1. Place your absence request in Infinite Campus through the parent portal
2. Leave a voicemail on the attendance line providing all of the information requested:
  - a. English: 630-420-6383

It is not enough to only notify your student's teacher as they may not forward your notifications to the Health Office.